

(GIST)

# Application for Excused Course Absence

## ■ Applicant Information

- Student No. :
- Name :
- Degree Course :
- Department :
- Cell phone :
- E-mail :

## ■ Course Information

- Course code :
- Course title :
- Instructor name :

## ■ Details of Application

- Period(Date) : from 20 . . . . ~ to 20 . . . .
- Reason for Excused Absence (State in detail)  
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.
- Attached : Relevant Documents

The applicant requests approval for excused absence.

20 . . . .

Applicant :

(Seal/Signature)

To Professor